Dual VET 4.0

STRENGTHENING SYSTEMS IN TUNISIA AND MOROCCO

QUALITY ASSURANCE STRATEGY

Co-funded by the European Union

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.
PROJECT NUMBER 101242932

Project name	Dual VET 4.0: Strengthening Dual Vocational Education and Digital Monitoring Systems in Tunisia and Morocco
Project acronym	Dual VET 4.0
Project number	101242932
Project starting date	01.12.2025
Project end date	30.11.2028
Project duration	36 months
Action	ERASMUS-EDU-2025-CB-VET
Granting authority	European Education and Culture Executive Agency

Deliverable name	Quality Assurance Strategy
Deliverable number	1.2
Lead beneficiary	Mindshift
Work package name	Project Management and Quality Assurance
Work package number	1
Type	Document
Dissemination level	Public
Date	28/05/2026

This work is licensed under Creative Commons Attribution 4.0 International.
To view a copy of this license, visit https://creativecommons.org/licenses/by/4.0

Table of contents

1. MINDSHIFT'S ROLE AS INTERNAL PROJECT EVALUATOR 3

2. WP1 QUALITY ASSURANCE OBJECTIVES 4

2.1 Implement a Quality Assurance Strategy 4

2.2 Performance monitoring and evaluation 4

3. QUALITY AND EVALUATION STRATEGY PILLARS 5

4. EVALUATION INDICATORS 6

4.1 Quantitative indicators 6

4.2 Qualitative indicators 6

5. EVALUATION TOOLS 7

6. QUALITY ASSURANCE TASKS BY WORK PACKAGE 8

7. MONITORING MILESTONES BY WORK PACKAGE 9

7.1 T1.2 / D1.2 Quality Assurance Strategy 9

7.2 T2.5 Final review and quality assurance of WP2 9

7.3 T3.8 Monitoring of WP3 and adjusting the platform according to feedback and results 10

7.4 T4.5 Internal and external (META4) evaluation of WP4 10

7.5 T5.7 Monitoring of WP5 11

8. MONITORING ACTIVITIES TIMELINE 12

1. Mindshift's role as internal project evaluator

Mindshift acts as the Internal Project Evaluator (IPE) for the Quality Assurance Strategy (QAS). Its role is to:

- Keep a close eye on project performance, ensuring that timelines and objectives are being met.
- Continuously oversee the assessment of project risks carried out by META4 under T1.3 and propose adjustments to keep implementation on track.
- Guarantee that quality standards remain high without introducing unnecessary administrative hurdles.
- Encompass all project activities and associated Work Packages (WPs), providing a framework for maintaining high-quality standards.
- Carry out distinct monitoring milestones for each WP, tailored to their specific activities.
- Outline the methodologies and tools employed for monitoring and evaluating the project's progress, using both quantitative and qualitative Key Performance Indicators (KPIs).

2. WP1 quality assurance objectives

The QAS is linked to the following WP1 objectives:

2.1 Implement a Quality Assurance Strategy

- Design and execute a rigorous QAS to maintain high standards throughout project implementation, ensuring that deliverables meet the expected quality benchmarks.

2.2 Performance monitoring and evaluation

- Continuously monitor project performance against the defined management plan, applying preventive and corrective measures when necessary to address deviations.
- Develop performance indicators and evaluation methodologies to assess progress and impact.

3. Quality and evaluation strategy pillars

The QAS is organised around three pillars.

Pillar	Focus	Methodology / quality approach
1. Process and project management	Project performance, cost and schedule tracking	Continuous quality checks using Earned Value Management (EVM) for cost and schedule tracking (GOI)
2. Partnership performance	Partner engagement and collaboration	Evaluation of partner engagement using stakeholder surveys and collaboration
3. Product evaluation	Digital curricula and micro-credentialing systems	Quality benchmarks established for digital curricula, aligned with European Qualifications Framework (EQF) and DigComp frameworks, and micro-credentialing systems compliant with European Digital Credential Infrastructure (EDCI) standards

Table 1: QAS pillars

4. Evaluation indicators

The Quality Assurance Srategy uses both quantitative and qualitative indicators.

4.1 Quantitative indicators

Indicator	Target / scope	Related WP
User engagement	500+ registered users	WP3
Completion rates	80% across digital training modules	WP3
Participant diversity	30% disadvantaged groups	Project activities

Table 2: QAS quantitative indicators

4.2 Qualitative indicators

Indicator	Target / scope	Related WP
Stakeholder satisfaction scores	Target: >80%	Project activities
Thematic analysis of feedback from pilot programmes	Feedback from pilot programmes	WP4

Table 3: QAS qualitative indicators

5. Evaluation tools

The following tools will be used to monitor and evaluate project progress, performance and impact.

Tool	Purpose	Timing / scope
Google Forms	Participants evaluate TPM0–TPM6	TPM0–TPM6
Balanced scorecard methodology	Track performance against KPIs	Midpoint (M18) and final stage (M36)
Net promoter score (NPS)	Gauge learner satisfaction	M34 - WP4 external assessment by META4
SWOT analysis	Analyse the project at midpoint and final stages	M18 and M36
Logic model framework	Assess short-term outputs, medium-term outcomes and long-term impact	M18 and M36

Table 4: Evaluation tools

The tools will be developed shortly before their implementation to ensure they are fully aligned with the specific characteristics of the events or deliverables they are intended to assess.

6. Quality assurance tasks by work package

The QAS covers the following quality assurance tasks across WP1–WP5.

Work package	Task	Quality assurance focus
WP1	T1.2 Development and implementation of the QAS	Methodologies, tools, monitoring milestones per WP, monitoring activities timeline, quantitative and qualitative KPIs
WP2	T2.5 Final review and quality assurance of WP2	Final review and quality assurance of WP2 deliverables
WP3	T3.8 Monitoring of WP3 and adjusting the platform according to feedback and results	Monitoring of WP3 and platform adjustments based on feedback and results
WP4	T4.5 Internal and external (META4) evaluation of WP4	Internal and external evaluation of WP4
WP5	T5.7 Monitoring of WP5	Monitoring of dissemination, communication and sustainability activities

Table 5: Quality assurance tasks per WP

7. Monitoring milestones by work package

7.1 T1.2 / D1.2 Quality Assurance Strategy

The QAS is delivered by M6 and includes:

- Methodologies.
- Tools.
- Monitoring milestones per WP.
- Monitoring activities timeline.
- Quantitative and qualitative KPIs

Deliverable	Responsible partner	Deadline
D1.2 Quality Assurance Strategy	Mindshift	M6

Table 6: WP1 milestones

7.2 T2.5 Final review and quality assurance of WP2

WP2 quality assurance is structured around three monitoring milestones:

1. Peer review process of deliverables.
2. Validation meetings with all project partners.
3. Final revisions based on feedback.

Monitoring milestone	Tool / activity	Deliverable	Timing
1. Peer review	Peer review checklist	D2.1 Report	M10
1. Peer review	Peer review checklist	D2.1 Curriculum	M13
2. Partners feedback	Partners feedback survey	D2.1 Report	TPM2
2. Partners feedback	Partners feedback survey	D2.1 Curriculum	TPM3
3. Reverse check	Reverse checklist	D2.1 Report	M12
3. Reverse check	Reverse checklist	D2.1 Curriculum	M15

Table 7: WP2 milestones

7.3 T3.8 Monitoring of WP3 and adjusting the platform according to feedback and results

WP3 monitoring is structured around three monitoring milestones:

1. Quality benchmarks EQF and DigComp.
2. Compliance with Europass Digital Credentials Infrastructure (EDCI) standards.
3. Monitoring platform based on D4.3 pilot implementation and performance.

Monitoring milestone	Tool / activity	Deliverable	Timing
1. EQF and DigComp benchmark	EQF and DigComp check sheet	D3.2 Digital Curriculum	M17
2. EDCI compliance	EDCI check sheet	D3.5 Micro-Credentials Design Tool	M26
3. Online monitoring	Online check	D3.3 Platform adjusts	M35
3. Online monitoring	Online check	D3.7 Monitoring and evaluation report	M36

Table 8: WP3 milestones

7.4 T4.5 Internal and external (META4) evaluation of WP4

The internal evaluation of WP4 focuses on:

4. Partnership coordination.
5. Task delivery efficiency.
6. Adherence to planned methodologies.

Monitoring milestone	Tool / activity	Deliverable	Timing
1. Partners feedback	Partners feedback survey	WP4	M35

Table 9: WP4 milestones

7.5 T5.7 Monitoring of WP5

WP5 monitoring is structured around three monitoring milestones:

1. Ongoing evidence checks of dissemination, communication and sustainability activities.
2. Analysing website and social media online engagement.
3. Evaluation of partner engagement using feedback forms completed by stakeholders attending the dissemination conferences to assess the event's effectiveness and impact.

Monitoring milestone	Tool / activity	Timing / scope
1. Continuous reporting WP5	Ongoing evidence checks of dissemination, communication and sustainability activities	M6, M12, M18, M24, M30, M36
2. Tracking analytics	Website and social media online engagement analysis	TPM2, TPM3, TPM4, TPM5, TPM6
3. Participants feedback survey	Feedback forms completed by stakeholders attending dissemination conferences in Turkey, Morocco, Spain, Tunisia, Austria, Portugal	M18-M36

Table 20: WP5 milestones

8. Monitoring activities timeline

The monitoring activities timeline covers the full project duration, based on the milestones, tools and timings identified for WP1–WP5.

Timing	What	Who	Related WP / task
19.12.2025	TPM0 evaluation – Google forms	Mindshift + all	WP1 / T1.2
20.02.2026	TPM1 evaluation – Google forms	Mindshift + all	WP1 / T1.2
31.05.2026	D1.2 Quality Assurance Strategy	Mindshift	WP1 / T1.2
M6 (May 26)	WP5 continuous reporting evidence checks	Mindshift + all	WP5 / T5.7
M10 (Sep 26)	Peer review checklist for D2.1 Report	Mindshift + all	WP2 / T2.5
TPM2 (M9-M12)	Partners feedback survey for D2.1 Report	Mindshift + all	WP2 / T2.5
TPM2 (M9-M12)	Tracking analytics	Mindshift	WP5 / T5.7
TPM2 (M9-M12)	TPM2 evaluation – Google forms	Mindshift + all	WP1 / T1.2
M12 (Nov 26)	Reverse checklist for D2.1 Report	Université Hassan I	WP2 / T2.5
M12 (Nov 26)	WP5 continuous reporting evidence checks	Mindshift + all	WP5 / T5.7
M13 (Dez 26)	Peer review checklist for D2.2 Curriculum	Mindshift + all	WP2 / T2.5
TPM3 (M12-M15)	Partners feedback survey for D2.2 Report	Mindshift + all	WP2 / T2.5
TPM3 (M12-M15)	Tracking analytics	Mindshift	WP5 / T5.7
TPM3 (M12-M15)	TPM3 evaluation – Google forms	Mindshift + all	WP1 / T1.2
M15 (Feb 27)	Reverse checklist for D2.2 Curriculum	GOI	WP2 / T2.5
M17 (Apr 27)	EQF and DigComp check sheet for D3.2 Digital Curriculum	Mindshift + all	WP3 / T3.8
M18 (May 27)	SWOT analysis - interim	Mindshift + all	WP1 / T1.2
M18 (May 27)	Balanced Scorecard Methodology to track performance against KPIs	Mindshift	WP1 / T1.2

M18 (May 27)	Logic Model Framework to assess short-term outputs, medium-term outcomes and long-term impact	Mindshift	WP1 / T1.2
M18 (May 27)	WP5 continuous reporting evidence checks	Mindshift + all	WP5 / T5.7
TPM4 (M21-M24)	Tracking analytics	Mindshift	WP5 / T5.7
TPM4 (M21-M24)	TPM4 evaluation – Google forms	All	WP1 / T1.2
M24 (Nov 27)	WP5 continuous reporting evidence checks	Mindshift + all	WP5 / T5.7
M26 (Jan 28)	EDCI check sheet for D3.5 Micro-Credentials Design Tool	Mindshift + all	WP3 / T3.8
TPM5 (M27-M30)	Tracking analytics	Mindshift	WP5 / T5.7
TPM5 (M27-M30)	TPM5 evaluation – Google forms	All	WP1 / T1.2
M30 (May 28)	WP5 continuous reporting evidence checks	Mindshift + all	WP5 / T5.7
M30 (May 28)	Feedback forms for participants in dissemination conferences	Mindshift	WP5 / T5.7
M34 (Sep 28)	WP4 external assessment using Net Promoter Score (NPS) to gauge learner satisfaction	META4 + all	WP4 / T4.5
M35 (Oct 28)	Online check for D3.3 platform adjusts	All	WP3 / T3.8
M35 (Oct 28)	Partners feedback survey for WP4	All	WP4 / T4.5
TPM6 (M33-M36)	Tracking analytics	Mindshift	WP5 / T5.7
TPM6 (M33-M36)	TPM6 evaluation – Google forms	All	WP1 / T1.2
M36 (Nov 28)	D3.7 Monitoring and evaluation report	Mindshift	WP3 / T3.8
M36 (Nov 28)	SWOT analysis - final	Mindshift + all	WP1 / T1.2
M36 (Nov 28)	Balanced Scorecard Methodology to track	Mindshift	WP1 / T1.2

	performance against KPIs		
M36 (Nov 28)	Logic Model Framework to assess short-term outputs, medium-term outcomes and long-term impact	Mindshift	WP1 / T1.2
M36 (Nov 28)	WP5 continuous reporting evidence checks	Mindshift + all	WP5 / T5.7
M36 (Nov 28)	Feedback forms completed by participants in dissemination conferences	Stakeholders attending dissemination conferences in Turkey, Morocco, Spain, Tunisia, Austria, Portugal	WP5 / T5.7

Table 11: Activities timeline

Dual VET 4.0

STRENGTHENING SYSTEMS IN TUNISIA AND MOROCCO

Co-funded by the European Union

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.
PROJECT NUMBER 101242932